

iMedia school  
Covid-19 Risk Assessment

Setting Name:	iMedia School		
Date Completed:	08/12/2021	Review Date:	28/02/2022
Plan Owner:			

Measures	Comments
<b>1. Testing</b>	
<p>In the event of an outbreak, schools and settings will need to adhere to national guidance on the reintroduction of home testing and onsite asymptomatic testing</p> <ul style="list-style-type: none"> <li>• If recommended, increase the use of home testing by pupils and staff.</li> <li>• If it is advised, reintroduce an asymptomatic testing site (ATS) at the school.</li> <li>• Work with the director of public health (DPH) on any further support needed regarding testing</li> <li>• If on-site asymptomatic testing is reintroduced, outline your plans including: <ul style="list-style-type: none"> <li>○ When testing will take place?</li> </ul> </li> </ul>	<p><b>Home kits sent out</b> <b>Letters and phone calls to parents informing of the importance of testing and vaccinations</b> <b>Where a student is not feeling well in school and is showing symptoms of Covid 19 then we shall test in school and follow the appropriate guidelines. This may include a student with a positive test then that student will be isolated from other students in the school and parents will be asked to collect student.</b> <b>Where a student's test is negative then they will be allowed back into the classroom</b> <b>Testing should be done at home with a 3day testing free period in between testing.</b></p>

<ul style="list-style-type: none"> <li>○ Where testing will take place?</li> <li>○ Who will receive on-site testing?</li> <li>○ What additional control measures are needed to accommodate on-site testing?</li> </ul>	<p><b>i.e. test on Monday morning then next test date would be Thursday</b></p>
<p><b>2. Face Coverings</b></p>	
<p>If recommended, pupils, staff and visitors who are not exempt from wearing a face covering:</p> <ul style="list-style-type: none"> <li>● Should be asked to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas</li> </ul> <p>And/or:</p> <ul style="list-style-type: none"> <li>● Should be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity</li> <li>● In some circumstances, transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn. Transparent face coverings may be effective in reducing the spread of COVID-19.</li> <li>● Face visors or shields can be worn by those exempt from wearing a face covering but they are not an equivalent alternative in terms of source control of virus transmission.</li> </ul>	<p><b>Masks to be worn in communal areas i.e. break times and lunch times and where the 2m rule cannot be adhered to</b></p> <p><b>Posters informing the importance of face masks</b></p> <p><b>Letters and e-mails home in regards to the re-introduction of mask wearing in school</b></p>

<ul style="list-style-type: none"> <li>No pupil or student should be denied education on the grounds of whether they are, or are not, wearing a face covering.</li> </ul>	
<b>3. Shielding</b>	
<p>In the event of an outbreak, Schools and settings will need to adhere to national guidance on the reintroduction of shielding.</p> <ul style="list-style-type: none"> <li>Follow national or local guidance on the reintroduction of shielding which would apply to those on the <b><u>shielded patient list (SPL)</u></b>.</li> <li>Introduce additional protective measures in school for individuals required to shield</li> <li>Consider home working for members of staff requiring to shield</li> <li>Consider remote learning offer for pupils unable to attend school due to shielding</li> </ul>	
<b>4. Other Measures</b>	
<p>Parents, carers, pupils and staff should be informed promptly about the introduction of control measures.</p> <p>Pay due consideration to limiting:</p> <ul style="list-style-type: none"> <li>All visits, i.e. residential educational visits etc.</li> <li>Open days</li> <li>Transition or taster days</li> <li>Parents coming into school</li> <li>Live performances</li> </ul>	<p><b>We will follow all guidelines and control measures whilst out on visits and if we invite workshops into school.</b></p> <p><b>Students arriving by public transport will need to follow the rules around face coverings</b></p>

<ul style="list-style-type: none"> <li>• If recommended, be prepared to reintroduce Bubbles to reduce mixing between groups</li> <li>• <b>You may want to enter information in this section on any other specific measures you have in place e.g. enhanced cleaning, specific transport issues etc.</b></li> </ul> <p><b>Cleaning</b> – (In addition to existing robust cleaning regimes) Following the identification of the person with COVID-19 symptoms, clean and disinfect:</p> <ul style="list-style-type: none"> <li>• All surfaces that the symptomatic person has come into contact with, including objects which are visibly contaminated with body fluids; and</li> <li>• All potentially contaminated high-contact areas such as toilets, door handles, telephones, grab-rails in corridors and stairwells</li> </ul>	
<p><b>5. Attendance Restrictions</b></p>	
<p>Attendance restrictions will only be recommended as a last resort. If recommended, implement the measures in this section:</p>	
<p><b>5.1 Eligibility to remain in school</b></p> <p>If restrictions are recommended, school will stay open for:</p> <ul style="list-style-type: none"> <li>• Vulnerable pupils</li> <li>• Children of critical workers</li> <li>• Year 10 and 11 pupils</li> <li>• Any other pupils due to take external exams this academic year</li> </ul>	<p><b>All students will be recommended to attend school should restrictions be put in place again</b></p>

<p>If further restrictions are recommended, school will stay open for:</p> <ul style="list-style-type: none"> <li>• Vulnerable pupils</li> <li>• Children of critical workers</li> </ul>	
<p><b>5.2 Education and support for pupils at home</b></p> <ul style="list-style-type: none"> <li>• All pupils required to stay at home will receive remote education.</li> <li>• remote education will meet the same quality and quantity of education that pupils would receive in school</li> <li>• The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.</li> </ul>	<p><b>Students with a positive test will be sent work home via email or teams</b>  <b>All students will receive the same quality and quantity of work as they would in school</b></p>
<p><b>5.3 Safeguarding</b></p> <ul style="list-style-type: none"> <li>• Review child protection policy to make sure it reflects the local restrictions and remains effective.</li> <li>• Aim to have a trained DSL or deputy DSL on site wherever possible.</li> <li>• On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.</li> <li>• When vulnerable pupils are absent: <ul style="list-style-type: none"> <li>➤ Speak to parents/carers and, where appropriate, social workers and the local authority, to work out the reason for absence</li> <li>➤ Encourage attendance</li> </ul> </li> </ul>	<p><b>Timely review of policies</b>  <b>DSLs on site</b></p>

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>➤ Ensure vulnerable pupils can access appropriate education and support while at home</li><li>➤ Maintain contact, and check regularly that the pupil is able to access remote education provision</li></ul> |  |
|---|--|

<p><b>Links to related published guidance notes to be referred to alongside the Outbreak Management Plan</b></p>	<p><b>As per Risk Assessment</b></p>
<p><b>Links to DfE Guidance</b></p> <p>As new guidance is produced weekly, please refer to <a href="http://www.gov.uk">www.gov.uk</a> for updates</p> <p>Note from DfE: Schools are not required to use these guides, and may choose to follow alternative approaches to preparing for wider opening, or to use some sections of this guidance alongside other approaches</p>	<p><b>Full opening (updated 6 July 2021 and applies until Step 4):</b> <a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</a></p> <p><b>Early Years and Childcare:</b> <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/coronavirus-covid-19-early-years-and-childcare-closures">https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/coronavirus-covid-19-early-years-and-childcare-closures</a></p> <p><b>Special Schools:</b> <a href="https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings">https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings</a></p> <p><b>Out of School settings:</b> <a href="https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak">https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak</a></p> <p><b>Testing in primary and nursery schools:</b> <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-asymptomatic-testing-for-staff-in-primary-schools-and-nurseries/rapid-asymptomatic-coronavirus-covid-19-testing-for-staff-in-primary-schools-school-based-nurseries-and-maintained-nursery-schools">https://www.gov.uk/government/publications/coronavirus-covid-19-asymptomatic-testing-for-staff-in-primary-schools-and-nurseries/rapid-asymptomatic-coronavirus-covid-19-testing-for-staff-in-primary-schools-school-based-nurseries-and-maintained-nursery-schools</a></p> <p><b>Safe working in education and childcare:</b> <a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care</a></p> <p><b>Compilation of all guidance notes for schools:</b> <a href="https://www.gov.uk/government/collections/coronavirus-covid-19-guidance-for-schools-and-other-educational-settings">https://www.gov.uk/government/collections/coronavirus-covid-19-guidance-for-schools-and-other-educational-settings</a></p> <p><b>Advice for parents:</b> <a href="https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak">https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak</a></p> <p><b>Advice for parents attending Out of School settings:</b> <a href="https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak">https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak</a></p>

**Ofsted guidance and update:** <https://www.gov.uk/guidance/ofsted-coronavirus-covid-19-rolling-update>

**Providing meals to pupils:** <https://www.gov.uk/government/publications/covid-19-free-school-meals-guidance/covid-19-free-school-meals-guidance-for-schools>

**School reports:** <https://www.gov.uk/guidance/school-reports-on-pupil-performance-guide-for-headteachers>

**Safeguarding and remote learning:** <https://www.gov.uk/guidance/safeguarding-and-remote-education-during-coronavirus-covid-19>

**EYFS disapplication:** <https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2/early-years-foundation-stage-coronavirus-disapplications>

**Keeping children safe in education for schools and staff:** <https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>

**Shielding and guidance for CEV:** <https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19>

**Curriculum and teaching guidance:** <https://www.gov.uk/guidance/remote-education-practice-for-schools-during-coronavirus-covid-19>

**Remote learning support for schools and staff:** <https://www.gov.uk/guidance/remote-education-during-coronavirus-covid-19>

**Remote learning support for parents:** <https://www.gov.uk/guidance/supporting-your-childrens-education-during-coronavirus-covid-19>

**Transport to schools:** <https://www.gov.uk/government/publications/transport-to-school-and-other-places-of-education-autumn-term-2020/transport-to-school-and-other-places-of-education-autumn-term-2020>

**General travel guidance:** <https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

	<p><b>Recording attendance:</b> <a href="https://www.gov.uk/government/publications/school-attendance/addendum-recording-attendance-in-relation-to-coronavirus-covid-19-during-the-2020-to-2021-academic-year">https://www.gov.uk/government/publications/school-attendance/addendum-recording-attendance-in-relation-to-coronavirus-covid-19-during-the-2020-to-2021-academic-year</a></p> <p><b>Enhanced area of response:</b> <a href="https://www.gov.uk/government/news/further-support-for-birmingham-blackpool-cheshire-east-cheshire-west-and-chester-liverpool-city-region-and-warrington-to-tackle-delta-b16172-v">https://www.gov.uk/government/news/further-support-for-birmingham-blackpool-cheshire-east-cheshire-west-and-chester-liverpool-city-region-and-warrington-to-tackle-delta-b16172-v</a></p> <p><b>BCC:</b> <a href="https://www.birmingham.gov.uk/news/article/890/covid-19_birmingham_listed_as_enhanced_response_area">https://www.birmingham.gov.uk/news/article/890/covid-19_birmingham_listed_as_enhanced_response_area</a></p>
<p><b>Governance and other resources</b></p>	<p>Link to Public Health flowchart in case of coronavirus symptoms within pupils or staff: <a href="https://www.birmingham.gov.uk/downloads/download/3527/public_health_flowchart_for_schools">https://www.birmingham.gov.uk/downloads/download/3527/public_health_flowchart_for_schools</a></p> <p>Safeguarding policy addendum: <a href="https://www.birmingham.gov.uk/downloads/file/16735/covid-19_safeguarding_policy_addendum">https://www.birmingham.gov.uk/downloads/file/16735/covid-19_safeguarding_policy_addendum</a></p> <p><b>Useful contacts in BCC:</b></p> <ul style="list-style-type: none"> <li>• If subscribing schools have questions / queries about governance, contact School and Governor Support (S&amp;GS) at <a href="mailto:governors@birmingham.gov.uk">governors@birmingham.gov.uk</a></li> <li>• Nursery Schools and Nursery Classes should contact the Early Years' Service for EYFS queries via email: <a href="mailto:EYDuty@birmingham.gov.uk">EYDuty@birmingham.gov.uk</a></li> <li>• Education Safeguarding questions please contact the Education Safeguarding Team via email: <a href="mailto:EducationSafeguarding@birmingham.gov.uk">EducationSafeguarding@birmingham.gov.uk</a></li> </ul> <p><b>Other resources:</b></p> <p>ACAS guidance on mental health: <a href="https://www.acas.org.uk/acas-launches-new-guidance-on-mental-health-during-coronavirus">https://www.acas.org.uk/acas-launches-new-guidance-on-mental-health-during-coronavirus</a></p> <p>HSE guidance on working during coronavirus and related links: <a href="https://www.hse.gov.uk/coronavirus/working-safely/index.htm">https://www.hse.gov.uk/coronavirus/working-safely/index.htm</a></p> <p>NAHT guidance on health and safety duties and schools: <a href="https://www.naht.org.uk/advice-and-support/management/health-and-safety-duties-and-schools/">https://www.naht.org.uk/advice-and-support/management/health-and-safety-duties-and-schools/</a></p>

RCPH COVID-19 - 'shielding' guidance for children and young people: <https://www.rcpch.ac.uk/resources/covid-19-guidance-clinically-extremely-vulnerable-children-young-people#children-who-should-be-advised-to-shield>